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WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

**PERMANENT POSITION**  
**HEAD OF DEPARTMENT: PUBLIC SAFETY**

*Appointment in this position will be subject to the signing of an employment contract and performance agreement, as well as disclosure of financial interests.*

**APPLICATION REQUIREMENTS**

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

**DISCLAIMER**

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgement of any kind shall not be an indication that your application will be successful and/or lead to employment.
- Any misrepresentation or failure to disclose material information on the application form or cv will automatically disqualify your application.
- The City of Johannesburg shall not be liable for any damage, loss or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.



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## HEAD OF DEPARTMENT: PUBLIC SAFETY

**Department:** Office of the City Manager  
**Branch:** Public Safety  
**Designation:** Head of Department: Public Safety  
**Remuneration:** R 2 148 405 pa (all-inclusive, cost to company)  
**Location:** Metropolitan Centre, 158 Civic Boulevard, Braamfontein

### Minimum requirements:

- Matric/Grade 12;
- Bachelor's Degree in Criminal Justice / Police Science / Fire Science / Disaster Management / Law Enforcement / Business Administration / Public Administration / equivalent degree in Public Safety Administration discipline or related field (NQF level 7);
- 10 years' extensive experience and subject matter expertise in the safety and security environment of which 5 years should be at a senior managerial level in a safety and security management, law enforcement, and/or military with an emphasis in Safety and Security environment;
- Working knowledge of police, fire, and EMS operations Disaster management operational experience in a municipal emergency communications centre;
- Good knowledge and interpretation of policy and legislation;
- Good knowledge of performance management system;
- Good governance;
- Good knowledge of supply chain management regulations;
- Code B Driver's license;
- No criminal record.

### Primary Function

To provide strategic leadership on all aspects of integrated public safety that ensure efficient and effective implementation/performance of the core functions as prescribed in all the regulations and prescripts governing public safety.

### Key Performance Areas:

- Lead the provision of strategic leadership and support on Policing, traffic management, By-law Enforcement and crime prevention services;
- Lead the provision of strategic leadership, direction and support for effective emergency, fire, rescue services, disaster management and public information education and relations and by-law enforcement services within and beyond the borders of the City;
- Lead the provision of strategic leadership and direction for the effective implementation of disaster management and mitigation Services;
- Lead the provision of strategic leadership and direction for the effective implementation of Driver Licensing and Testing Services;
- Lead the provision of strategic leadership and direction for the effective implementation of the City's Assets, Property and Human Resource Security Services;



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- Lead the provision of strategic leadership and direction for the effective implementation of by IIOC Services;
- Lead and manage the Branch in terms of section 64C (2) (a-h).

#### **Leading competencies:**

- Excellent written and verbal communication;
- Report writing,
- PowerPoint presentation;
- Facilitation and influencing;
- Good listening and communication coordination;
- Problem-solving Customer Care;
- Critical thinking;
- Good management.

#### **Core Competencies:**

- Strategic Planning and Strategy Formulation;
- Strategic Direction and Leadership;
- People Management;
- Financial Management;
- Change Leadership;
- Governance Leadership;
- Moral Competence.

***“All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.”***

**Please take note that only online applications will be considered. Please apply by using the following link below:**

<https://share-eu1.hsforms.com/1Q91MzgexSTOTerz6IUA7Rgew554>

**APPLY ONLINE VIA THIS LINK: [www.joburg.org.za](http://www.joburg.org.za)**



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**ENQUIRIES ONLY:**

Contact Person: Pelisa Sindelo

Tel No: 011 407 6560

**CLOSING DATE: WEDNESDAY, 03 JANUARY 2024**

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation and
- Employment record verification,
- Criminal check, and
- Identity validation