

City of Johannesburg Council 2024-03-19/20

COJ : MAYORAL COMMITTEE 2024-03-13

## **COMMUNITY DEVELOPMENT**

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### **71 AMENDMENT OF TARIFF OF CHARGES FOR 2024/25: LIBRARY AND INFORMATION SERVICES; ARTS, CULTURE AND HERITAGE SERVICES; SPORTS FACILITIES, RECREATION CENTRES AND SWIMMING POOLS**

#### **1 STRATEGIC THRUST**

Improving and strengthening the city's financial position.

#### **2 OBJECTIVE**

To obtain approval for the amendment of Tariff of Charges for Community Development: Library and Information Services; Museums, Arts, Culture and Heritage Services and Sports Facilities, Recreation Centres and Swimming Pools for the 2024/25 financial year.

#### **3 BACKGROUND**

During the 2023/24 financial year, Community Development Finance together with Sport and Recreation; Arts, Culture and Heritage and Library Information Services undertook the exercise to review the current tariffs and standardise certain tariffs across all directorates while implementing uniformity in the hiring of its facilities. Where tariffs remained unchanged, the parameters for the increases for the next three financial years from 2024/25 to 2026/27 of 4,80%, 4.50% and 4.50% respectively have been applied.

#### **4 HIRING OF COMMUNITY DEVELOPMENT FACILITIES**

The general conditions of hire and the booking procedures have been applied to all Community Development facilities. To increase access to all facilities, free utilization of facilities in line with programmes is included in the tariff structure.

A "user pay policy" is implemented where facilities are in reasonable condition. Tariffs vary from region to region as well as directorates. Blanket uniformity in the tariff structures cannot be achieved across the City of Johannesburg, due to differences in the socio-economic groups serviced, different target markets, accessibility of services, size of facilities, previous imbalances and the facility status.

The City of Johannesburg internal departments who wish to utilize any of the Community Development facilities are required to pay the full hire fee for the use of the facilities and follow the general conditions of hire. All requests must be made in writing by the head of the department on the official letterhead. An inter-department charge will be raised via journal for the charges.

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Clients who wish to secure a booking in the current financial year for the next financial year will be charged the current financial year tariff, however, the booking fees including refundable deposit will need to be settled in full in the current financial year.

New Groups using facilities will get the first two months free and thereafter will be required to pay the normal tariff. Group rental contracts are required to be signed.

(1) General Conditions for Reduced Fees:

(a) 50 % Discount:

A 50% discount will apply in respect of bookings made by the following groups/organizations. All users and venue hirers will sign a venue hire contract stipulating the terms and conditions.

- Educational and learning institutions including early childhood development;
- Persons with disabilities (PWDs);
- Registered Political parties and Structures of Civil Society;
- Registered Non-Governmental Organisations;
- Registered Non-Profit Organisations;
- Registered Non-Profit Companies;

An official letterhead with the company name and registration number must accompany all applications for a 50% discount as well as a copy of the registration.

(b) Free usage

- (i) Free usage of facilities during the off-peak periods (8:00 till 13:00) is introduced in the tariff structure to encourage unemployed youth and senior citizens to make use of City facilities in a structured fashion;
- (ii) Development Groups: Groups that are initiated by the Directorates or in partnership with an NGO or other stakeholders;
- (iii) Memorial Services of Council Employees and Councillors on the recommendation of the relevant Executive Head of Department (employees) and Speaker of Council (councillors);
- (iv) Community Forum Meetings (e.g. CPF). A letter from Ward Governance with details of the event is required. This excludes political party events;

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- (v) Priority codes that have signed an agreement with the directorate.

All users interested in hiring any of the Community Development facilities regardless of whether they qualify for free usage, or a discount are required to fill in all relevant venue hire contracts.

In respect of the above the following conditions will apply:

- Responsibilities in cases of damage or breakages and cleaning will be borne by the responsible person in the department or organization using the facility;
- Where free usage is applicable, a usage contract should be completed;
- The Culture and Recreation by-laws should be strictly adhered to;
- This tariff report allows the Executive Director: Community Development to waive tariffs for specially designated groups and sub-delegate this function to the Director: Sport and Recreation, Arts, Culture and Heritage and Library Information Services should the need arise.
- The tariff schedule should be read in conjunction with the main report;
- Facilities are hired voetstoots.

(c) **GENERAL RULES**

- The duration of a full hire period is equal to 8 hours;
- Usage of a venue for up to 4 hours is 50% of the tariff;
- Hire of a venue is related to the space and not according to the type of function. It is informed by the venue and period of use;
- Set-up and Break-up tariffs: First 2 hours will be no charge, 2 to 4 hours is 50% of the tariff and 5 hours and more the full tariff will apply;
- Kitchen usage is free of charge, except where a separate fee is stated;

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- The waiving of tariffs does not necessarily imply the waiving of the deposit.  
This is in terms of managing risk. The responsible directors have the discretionary power to increase the amount of refundable deposit depending on the risk of the function/event.
- Refundable deposit is charged according to the risk of the function.  
High risk is equal to 100% of facility hire. Medium risk is equal to 50% of facility hire. Low risk is equal to 25% of facility hire. Risk will be determined by the facility manager based on the function;
- Hourly / session rates are proportionate to the hall hire fee.

## **5 LIBRARIES AND INFORMATION SERVICES**

### **(1) Charges in General**

In terms of the Policy on the Management of Resources and Facilities of Library and Information Services as approved by Council, Library and Information Services (LIS) provides free basic library services to all who work, study and live (residents) in the City of Johannesburg as well as free access to electronic services to all, to increase access to library resources/information.

Charges are raised for value-added services that address the needs of only a limited number of users (e.g. borrowing audio-visual material, orchestral music, bulk vocal scores) or for customized information packages and literacy services to small businesses. Other charges in the schedule relate to compensation for the abuse of privileges, loss or damage to library resources, hiring of auditoriums or meeting rooms and photographing of library material or filming and photographing on library premises for commercial gain.

Although LIS follows the budget parameters for the increases, the following methodology is applied as well:

- Every financial year, LIS reviews tariffs and considers the input, comments, queries and suggestions from library users, community members and frontline staff at facilities.
- LIS compares charges with the tariffs of neighbouring municipalities/metropolitans and fees charged by the Post Office and other commercial shops for photocopying and printing, etcetera. The tariffs, therefore, for 2024/25 are based on the above considerations as well as the budget parameters which have been set at 4.80%, 4.50% and 4.50% for 2024/25, 2025/26 and 2026/27 financial years respectively.

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### **(2) Basic Services and Tariffs**

Except for non-residents and visitors, access to basic services will remain free of charge.

Basic services include:

- (a) Adult residents (including students and senior citizens) can borrow a maximum of four (4) books/single music scores;
- (b) Children and young adults (teenagers) can borrow a maximum of three (3) books;
- (c) Organisations, except for profit or commercial organisations can borrow up to a maximum of ten (10) books/single scores;
- (d) Schools may receive block loans of between ten (10) and thirty (30) books per class;
- (e) The homebound may receive twenty (20) books at a time;
- (f) Old Age Homes and literacy organisations may receive book deposit loans according to need;
- (g) As part of the LIS eLearning programme, electronic services membership is free and open to all citizens and visitors to the City of Johannesburg.

### **(3) Value-Added Tariffs**

Annual user charges apply for the following value-added services:

- (a) If a member (adults, senior citizens, students, children and young adults) wishes to borrow up to a maximum of two additional books/single music scores more than the prescribed maximum;
- (b) If a member or organisation wishes to borrow items from the student collections or audio-visual items, orchestral music and bulk vocal scores. An additional handling fee per orchestral set and bulk vocal scores will be charged;
- (c) Customized information packages, for example for researchers, and travel information packages are prepared on request for individuals. Previously charged at an hourly rate, this will be changed to a flat fee based on the level and depth of the information required. Two types of packages will be available, namely the Standard Research package, charged at R121,00 where a basic compilation of information is required and an Advanced Research package, charged at R363,00 for compilation of information from the specialist collections or which requires tracking information from multiple sources. The tariff excludes delivery costs which will be borne by the individual.
- (d) Literacy services for small businesses (less than twenty employees) requiring computer-based literacy services where charges are determined per learner and in terms of training hours needed by the learner to pass the relevant examinations. A sliding scale of charges

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in relation to the number and literacy level of enrolled learners per company is applicable.

- (e) Previously the scanning facilities were provided for free. However, LIS Management has established that some corporate and private individuals are making excessive use of the free scanning facilities at libraries. This is to the detriment of LIS, as all usage of the photocopy machines (including scanning to email or USB) is charged to the City. For personal use, the scanning will be free for the first ten (10) pages to students, learners, library users and community members and thereafter a charge of R1.00 per page for an A4 greyscale or colour scan and R2.00 per page for an A3 greyscale scan or colour scan. For businesses/corporations, no free scanning services are permitted. A charge of R1.00 per page for an A4 greyscale or colour scan and R2.00 per page for an A3 greyscale scan or colour scan.

### (4) Exclusion from increases

It is proposed that the increases of 4.80%, 4.50% and 4.50% for 2024/25; 2025/26 and 2026/27 financial years respectively not be applied to:

- (a) Audio-visual items: Due to the technical obsolescence of some audio-visual equipment (e.g. tape cassette players, record players and video cassette players), Library and Information Services no longer purchases tape cassettes, records and videocassettes. Should any existing items of these formats be damaged or lost, they will be replaced with an equivalent item in a CD or DVD format or the cost thereof. Similarly, the replacement cost for audiobooks will be more than the stipulated recommended increases as audiobooks previously acquired on tape cassettes will be replaced with an equivalent item in a CD or DVD format or the cost thereof;
- (b) Reference books: If the value of the reference items in the Johannesburg City Library Special Collections is greater than the proposed replacement cost for general reference items, it is recommended that the replacement tariff of these items be equivalent to the value of a replacement copy of that item.

### (5) Tariffs for Facilities at Johannesburg City Library and Sandton Library

The facilities for public use available at the Johannesburg City and the Sandton Library are different from those available at other library facilities, e.g. auditoriums are available and not just activity rooms. The tariffs for these public-use facilities are therefore reflected separately in the Schedule of Charges.

It is proposed that the Library Information Services tariffs as reflected in "Annexures A & B" be implemented as of 01 July 2024.

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The tariffs for 2024/25 are based on the budget parameters which have been set at 4.80%, 4.50% and 4.50% for 2024/25, 2025/26 and 2026/27 financial years respectively. The general rules regarding the hiring of the facilities are outlined in paragraph 4 above. New Sport and Recreation facilities that would become operational during the 2024/25 financial year where no tariffs have been included would utilise tariffs for facilities that are similar in nature, and size and serve a similar demographic population.

The tariff review process required the following amendments to be made to the sport and recreation tariffs apart from the budget parameters:

**Recreation Centres**

Region A (Annexure C2)				
Diepsloot Neighbourhood A				
			2023/24	2024/25
Main Hall				
Hire Fee Main Hall	Per Day	Decrease	1 096	767
Roosevelt Park Recreation Centre				
Boot Champ	Per Month	New	0	578
Dance Academy	Per Hour	New	0	32
Dance to Live	Per Hour	New	0	30
Eastern Bonsai Society	Per Month	New	0	95
Floral Affairs	Per Month	New	0	95
Franklin Players	Per Month	Reduce	681	300
LA Habanera Dance	Per Hour	New	0	32
Martial Arts	Per Month	Remove	305	0
Meditation	Per Month	Remove	131	0
Nia	Per Month	Reduce	430	225
Orchid Society	Per Month	New	0	95
Rainbow Line Dancing	Per Hour	Increase	92	102
Shibui Bonsai Society	Per Month	New	0	95
Silver Fit	Per Month	New	0	271
The Horticultural Society	Per Month	New	0	95
Zumba	Per Month	New	0	346
Tai Chi	Per Month	New	0	250
Danie van Zyl Recreation Centre				
Stage	Per Day	New	0	600
Dance Studio	Per Hour	New	0	200
Circulation Area	Per Day	New	0	600
Sport and Recreation Groups	Per Month	Reduce	736	600

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Commercial Groups	Per Month	Reduce	1 597	780
Coronationville Recreation Centre				
Family Life Centre	Per Month	Remove	907	0
Avon Training	Per Month	Remove	476	0
Booyesen Shotokan karate	Per Month	Remove	283	0
Itshepeng skills development	Per Month	Remove	1 634	0
Infinite Music	Per Month	Remove	408	0
Region D (Annexure C5)				
Orlando Communal Hall				
Arena				
Hire Fee	Increase	Per Day	3 139	4 000
David Pine Recreation Centre				
Main Hall	Decrease	Per Day	5 314	2 300
Diepkloof Multipurpose				
Large Hall	Increase	Per Day	1 808	2 500
Dlamini Recreation Centre				
Large Hall	Decrease	Per Day	6 066	5 000
Kopanong Hall				
Hall Hire	Increase	Per Day	1 456	2 000
Phefeni Hall				
Hall Hire	Increase	Per Day	1 804	2 500
Power Park: Medium Hall				
Hall Hire	Increase	Per Day	1 142	2 000
Quacker Community Hall				
Hall Hire	Increase	Per Day	849	2 000
Inkanyezi Hall				
Hall Hire	Decrease	Per Day	971	500
Protea City Recreation Centre				



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Hall Hire	Increase	Per Day	243	500
Protea South Multi-Purpose Centre				
Gym	New	Per Month	0	1500
Bapedi Hall				
Moved from Arts, Culture and Heritage to Sport and Recreation Region D				
Region E (Annexure C6)				
Norscot Manor Recreation Centre				
Irish & Highland Dance	Remove	Per Term	4 288	0
Yoga	Remove	Per Month	3 688	0
Jabula Recreation Centre				
Clamber Club	Remove	Per Month	3 433	0
Picture Framing	Increase	Per Month	272	570
Modern Dancing	Increase	Per Month	2 111	2 490
Judo	New	Per Month	0	2 490
Ernest Ullmann Recreation Centre				
Coffee Shop	New	Per Month	0	5 624
Bookshop	New	Per Month	0	1 221
Wendywood Recreation Centre				
Studio 2	Remove	Per Day	1 820	0
Studio 3	Remove	Per Hire	1 334	0
Ballet	No Increase	Per Month	6 066	6 066
Tennis Per Court	No Increase	Per Month	1 577	1 577
Tennis Per Court NGO/NPO	New	Per Month	-	789
Tennis Courts social groups	No Increase	Per Hour	66	66
Squash Per Courts	No Increase	Per Month	1 577	1 577
Squash Social Fee	New	Per Hour	-	66
Bowling Green	New	Per Month	-	66
Wendywood Social Group	New	Per Month	0	714
Field And Study Recreation Centre				
Main Hall Group Fee	Decrease	Per Hour	224	160
Lapa Group Fee	Decrease	Per Hour	188	100
Room 4 Hiring Fee	New	Per Hour	0	108

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Art Studio	Decrease	Per Month	4 779	3 500
Home Keepers	Remove	Per Course	918	0
Art Workshops	Remove	Per Workshop	4 194	0
<b>SPORT TARIFFS</b>				
Category C (Annexure C12)				
Marlboro Sports Complex				
Cricket Nets	New	Per Hour	0	66
Cricket	New	Per Game	0	1 158
Cricket	New	Per Season	0	4 799
Cricket School Tournament	New	Per Day	0	800
Soccer	New	Per Match	0	603
Tennis Socials	New	Per Hour	0	66
Tennis Court	New	Per Month	0	1 577
Squash Courts	New	Per Hour	0	66
Squash Courts	New	Per Month	0	1 577
Main Studio	New	Per Day	0	1 344
Small Studio	New	Per Day	0	905
Dance Classes	New	Per Month	0	1 500
Dance Casual	New	Per Hour	0	66

**Swimming Pools**

The tariffs for swimming pools were amended according to the budget parameters except for the increase in Adult tariffs listed below.

		2023/24	2024/25
Adult – Non-heated Pool	Increase	R12,00	R20,00
Adult – Heated	Increase	R15,00	R25,00
Little Falls	Increase	R45,00	R60,00
Southern Suburbs	Increase	R19,00	R25,00
Orlando	Increase	R19,00	R25,00

Children involved in a sport and recreation structured program at swimming pools will gain free access to all pools between 08:00 and 13:00 during the week, thereafter the normal tariff will be applicable.

Swimming pools also make provision for small birthday parties, corporate team building functions, baptisms and hiring of the pools after hours in line with special terms and conditions.

New swimming pools that will become operational in the 2024/25 financial year are Ivory Park Swimming Pool in Region A, Jabulani Swimming Pool in Region D and Drieziek Swimming Pool in Region G categorized as non-heated revenue pools.

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The following swimming pools will remain free to the public for the 2024/25 financial year:

Region B	Region C	Region E	Region F
Roosevelt Park Verity Park Blairgowrie Kensington B Robin Hills Windsor East Windsor West Osche Square B	Davidsonville	East Bank	Moffat Park Hofland Park Robertsham

... It is proposed that the Sport, Recreation and Swimming pool tariffs as reflected in "Annexure C1 to C16" be implemented as of 01 July 2024.

## 7 ARTS, CULTURE AND HERITAGE

The Directorate of Arts, Culture and Heritage manages amenities in the form of arts centers and museums that supply tangible and intangible services to the public for a charge. Charges are made for these diverse services in the form of entrance fees, hire of equipment and facilities, filming, supply of images of objects, postcards, posters, publications and other printed matters as well as photocopies.

The Arts, Culture and Heritage facilities are located primarily in Regions D, F and C. They are:

### Museums and Galleries

The City of Johannesburg museums and galleries include Museum Africa, Johannesburg Art Gallery, Roodepoort Museum, Workers Museum; James Hall Museum of Transport; Credo Mutwa Cultural Village and Hall; Hector Pieterse Memorial and Museum; Kliptown Open Air Museum; June 16, 1976, Interpretation Centre and the Alexandra Heritage Centre.

### Arts and Culture

The arts and culture facilities include the Mofolo Cultural Bowl; Mofolo Art Centre; Oppenheimer Tower; and Uncle Tom's Community Centre. Bapedi Art Centre has been transferred to Sport and Recreation: Region D.

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## (1) Charges in General

A review of the tariffs was undertaken in the 2023/24 financial year taking into consideration several factors such as the locality of a facility, socio-economic conditions as well as the prevailing condition of the facilities. In several cases, the tariffs may have been kept unchanged or lowered depending on the above factors.

The tariffs for 2024/25 are based on the above considerations as well as the budget parameters which have been set at 4.80%, 4.50% and 4.50% for 2024/25, 2025/26 and 2026/27 financial years respectively. The tariff review process required the following amendments to be made to the arts, culture and heritage tariffs apart from the budget parameters:

Arts, Culture and Heritage (Annexure D)				
MUSEUMS AND GALLERIES				
HECTOR PIETERSON MEMORIAL & MUSEUM				
			2023/24	2024/25
Local				
Adults	Increase		23	30
Senior Citizens (with pension cards	Increase		11	15
Students (12 years and over and Tertiary Institutions - with student card)	Increase		11	15
Children (6 to 12 years and primary school groups)	Increase		6	10
International				
Adults	Increase		58	100
Students (over 13 years and Tertiary Institutions - with student card)	Increase		35	50
Children (6 to 12 years)	Increase		17	20
Photocopying				
A3 black and white	Per page	Increase	2	4
A3 colour	Per page	Increase	18	20
A4 colour	Per page	Increase	9	10
A4 black and white	Per page	Increase	1	2
<i>A3= double the price of A4</i>				

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... It is proposed that the Arts, Culture and Heritage tariff as reflected in “Annexure D” be implemented as of 01 July 2024.

### **8 POLICY IMPLICATIONS**

The proposed increase is in line with the City of Johannesburg’s guiding principles on the determination of tariffs in that tariffs should be equitable and affordable.

### **9 CONSTITUTIONAL AND LEGAL IMPLICATIONS**

Section 74(3) of the Municipal System Act allows for the differentiation between different categories of users, debtors, service providers, services, service standards, geographical areas and other matters for tariff purposes as long as the differentiation does not amount to unfair discrimination.

The City of Johannesburg is authorised in terms of Section 11(3) (i) and 75A (1) and (2) of the Local Government: Municipal Systems Act, 2000 read with Section 24 (2) (C) (ii) of the Local Government: Municipal Finance Management Act, 2003, to levy and amend tariffs of charges in respect of any function or service of the municipality. It should though be kept in mind that by virtue of Section 28 (6) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) once the new tariffs have been determined in respect of the 2021/22 Financial Year, it may not be further increased during that financial year, except when required in terms of a financial recovery plan as contemplated in the Act. For that reason, it is essential to ensure that the proposed increases comply with the budgeted needs of the Council in respect of the 2024/25 Financial Year.

### **10 FINANCIAL IMPLICATIONS**

The tariffs for the Library and Information Services, Sport and Recreation as well as Arts, Culture and Heritage for 2024/25 must be increased by 4.80% VAT inclusive, with a few motivated exceptions. Community Development Finance supports the amendments.

### **11 ECONOMIC IMPLICATIONS**

Improving the socio-economic conditions of the communities within the City through sport, recreation, arts, culture, heritage and learning while increasing the income of the City through revenue collection by providing these services.

### **12 COMMUNICATIONS IMPLICATIONS**

The relevant information regarding the amended tariffs will be communicated to all stakeholders in the manner prescribed by law.

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### **13 OTHER DEPARTMENTS/BODIES CONSULTED**

Budget Office.

Group Legal and Compliance Contracts

Financial Compliance

Users of the facilities

### **IT IS RECOMMENDED**

- 1 That, in terms of Sections 11(3)(i) and 75A(1) and (2) of the Local Government: Municipal Systems Act 2000, (Act 32 of 2000) as amended, read with Section 16(2) (c)(ii) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the City of Johannesburg declares its intention to amend with effect from 01 July 2023 its Tariff of Charges (Vat Inclusive) for:**
  - **Library and Information Services as set out in Annexures A and B.**
  - **Sports Facilities, Recreation Centres and Swimming Pools as set out in Annexure C1-C16.**
  - **Arts, Culture and Heritage Services as set out in Annexure D.**
- 2 That in terms of Section 22(b) (i) and (ii) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), a copy of the notice and documents be sent forthwith to the National and Provincial Treasury; MEC for local government; as well any other organ of state or municipality affected by the budget to solicit their views.**
- 3 That the Executive Director: Finance in conjunction with the Director: of Legal and Compliance Group Legal and Contracts, in consultation with the Council's relevant Departments and all interested parties, report on the comments received in terms of paragraph 2 above with recommendations on the final draft of the Tariffs of Charges for approval.**
- 4 That the Executive Director: Community Development be given authority to waive tariffs for specially designated groups for the 2024/24 financial year and be allowed to sub-delegate this authority to the Director of Library and Information Services; Director of Sport and Recreation and Director of Arts, Culture and Heritage should the need arise.**
- 5 That the report is submitted to a relevant Section 79 Committee for noting.**

(COMMUNITY DEVELOPMENT)

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THE NEXT ITEM FOLLOWS THE ANNEXURES TO THIS ITEM