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WE HAVE EXCITING CAREER OPPORTUNITIES FOR:

### PERMANENT POSITIONS

- **Specialist: Transport Systems and Management**
- **Specialist: Transport Planning and Policy**

### APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

### DISCLAIMER


- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgement of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.



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## SPECIALIST: TRANSPORT SYSTEMS AND MANAGEMENT

<b>Department:</b>	Transport
<b>Branch:</b>	Planning & Policy
<b>Designation:</b>	Specialist: Transport Systems and Management
<b>Remuneration:</b>	R31 462,75 – R44 037.43 pm (basic salary, excluding benefits)
<b>Location:</b>	Old Mutual Building, 75 Helen Joseph Street, JHB 2002

### **Minimum Requirements:**

- Matric plus a Degree in Civil Engineering, Transport Planning or Traffic Engineering or Transport Management (NQF level 7);
- 3 years' experience post degree in the transport field, with at least 2 years in traffic engineering and project management;
- Experience in Traffic Engineering;
- Experience in Multi modal Transport Planning;
- Knowledge of Transport legislation and Transport Policy, Transport guidelines;
- Computer literacy on Transport Planning & Traffic Engineering Software and MS Office applications; and
- Must have a valid Code 8 driver's license.

### **Primary Function:**

**Provide a specialist support service in the implementation and monitoring of Integrated Transport Plans, Public Transport Plans, Non-Motorised Transport Plans and CoJ Transport Policies and Strategies.**

### **Key Performance Areas:**

- Assess the impact of proposed development applications on the City's Transport System.
- Evaluate the impact of received land sale or leasing applications on the City's Integrated Public Transport Network Plan.
- Evaluate the impact of the security access restriction applications in line with the CoJ's Security Access Restriction Policy, 2018.
- Monitor the implementation of the Transport Systems management Sub Directorate projects.
- Manage and maintain the Transport System Information Register
- Conduct audit/investigations on the performance of the Transport System in various nodes of the City's.
- Prepare project plans for the implementation of all Transport Systems Management projects.
- Develop sound costing for Transport Systems Management projects for funding requests for implementing planning projects.
- Ensure effective stakeholder consultation in the planning and implementation of the Transport Systems Management related projects.



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**Leading Competencies:**

- Transport System Planning;
- Computer Literacy on Traffic Engineering Software;
- Computer Literacy- Microsoft Office Applications- Word, Excel, and PowerPoint.

**Core Competencies:**

- Confidentiality.
- Ability to work under pressure.
- Make decisions in respect of business operations and financial matters.
- High level of interpersonal skills;
- Integrity;
- Batho Pele Principles;
- Professionalism;

*“All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.”*

**Please take note that only online applications will be considered. Please apply by using the following link below:**

<https://share-eu1.hsforms.com/1OYtdY7J8QHvXvqIPj3ibzwew554>

**APPLY ONLINE VIA THIS LINK: [www.joburg.org.za](http://www.joburg.org.za)**

**ENQUIRIES ONLY:**

**Contact Person:** Karabo Khumalo

**Tel No:** 011 021 8656

**CLOSING DATE: MONDAY, 13 MAY 2024**

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record, CV validation and
- Employment record verification,
- Criminal check, and
- Identity validation.



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## SPECIALIST: TRANSPORT PLANNING AND POLICY

<b><u>Department:</u></b>	Transport
<b><u>Branch:</u></b>	<b>Planning &amp; Policy</b>
<b><u>Designation:</u></b>	<b>Specialist: Transport Planning and Policy</b>
<b><u>Remuneration:</u></b>	R31 462,75 - R44 037.43 pm (basic salary, excluding benefits)
<b><u>Location:</u></b>	Old Mutual Building,75 Helen Joseph Street, JHB 2002

### **Minimum Requirements:**

- Matric plus a Degree in Civil Engineering, Transport Planning or Traffic Engineering (NQF level 7);
- 3 years' experience in Traffic & Transport Engineering field with at least 2 years in Transport Planning;
- Understanding of first principles in transport planning;
- Basic understanding of Traffic Engineering;
- Basic understanding of transport models
- Knowledge of Transport legislation and Transport Policy, Transport guidelines;
- Experience in local government will be advantageous.

### **Primary Function:**

**Provide an efficient and effective specialist technical support service in the development of transport policy and planning strategies policies and integrated transport plans to ensure that these policies and procedures and implemented adhered to by relevant stakeholders.**

### **Key Performance Areas:**

- Coordinate the activities relating to transport planning and policy according to the City's policies and guidelines and that they are efficient manner;
- Co-ordinate and monitor sequences associated with the implementation of statutory law and By laws related to Transport Policy and Planning;
- Monitor the implementation of procedures and systems associated with controlling document flow and quality systems statutory and audit requirement regulating recording keeping;
- Assist and maintain the functionality of the section by adhering to the City's and legal processes. Project performance Management and contract management in accordance with relevant City's regulation, policies and processes;
- Develop and monitor of transport plans, policies and strategies in order to ensure that all implementation happens with the framework policies and objectives of the Council;
- Liaise with counterparts in various City, provincial and National departments to ensure that planning and implementation of polices is aligned and well-integrated with and into various planning Instruments in line with the vision of the City.

### **Leading Competencies:**

- Computer Literacy- Microsoft Office Applications- Word, Excel, and PowerPoint.
- Good Communication skills including presentation skills;
- Coordinating skills;



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- Good report writing skills.

**Core Competencies:**

- Confidentiality.
- Ability to work under pressure.
- Make decisions in respect of business operations and financial matters.
- High level of interpersonal skills;
- Integrity;
- Batho Pele Principles;
- Professionalism;

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