



WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

PERMANENT POSITION.

SUPERVISOR OPERATIONS (SUPERINTENDENT) X (4 posts)

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for Metro Bus positions.

DISCLAIMER

- The MetroBus is currently recruiting and will not demand payment in any form for any job placement.
- The Metro Bus applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal opportunity employer.
- By submitting your application for a position at the Metro Bus, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process only.
- Metrobus reserves the right not to fill the position.

This Vacancy is open to Employees of the City of Johannesburg/ Metrobus

Published: 06 September 2023

Closing Date: 20 September 2023



SUPERVISOR OPERATIONS

DEPARTMENT : INTEGRATED BUSINESS OPERATIONS
BRANCH : OPERATIONS
DESIGNATION : SUPERVISOR: OPERATIONS (SUPERINTENDENT)
REMUNERATION: D1/ T 14
LOCATION: 1 Raikes Road, Braamfontein

Purpose: Reporting to Operations Manager: (Depot Manager) Post incumbent will be responsible for overseeing and co-ordination of all facets of allocated supervisory responsibilities for bus operations and related duties within allocated section at the depot. The position assists in provision of a safe; efficient and effective bus transportation service for commuters including Staff supervision; Staff discipline; motivation and performance management in own section within a Depot.

Essential Requirements:

- Grade 12, PLUS
- 3 year tertiary level qualification in transportation is essential (Three year: National Diploma or Degree) or any related qualification.
- Minimum of five (5) functional experience with 2 years' experience at supervisory / entry level management at operational level in transportation environment.
- Dispatching and regulating experience will be an advantage.
- Knowledge of bus operating routes and areas will be an advantage.
- An ability to manage a big complement of staff.
- Good interpersonal skills.
- Good knowledge of Labour Relations.
- Above average computer skills.
- Able to work under pressure.
- Good Supervisory/People Management skills.
- Able to work irregular hours.



Key performance areas

The successful candidate will be inter-alia responsible for:

The supervision of Bus Operators, dispatchers, regulators and operation clerks.

1. Delivering a safe, timeous and comfortable bus service to the public by ensuring that bus services runs in accordance with planned timetable.
2. Implementing and coordinating operating systems and procedures.
3. Closely monitoring the day today delivery of the service rendered.
4. Continuously improving operating results /service in conjunction with the planning /schedules department.
5. Controlling shift revenues and daily pair in.
6. Evaluate uneconomical routes and submit recommendation of such routes.
7. Attending to commuter complaints and resolving operational problems.
8. Taking corrective action against subordinates for sub-standard performance

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NB: All applicants who meet the above-mentioned requirements are encouraged to apply. Metrobus is an equal opportunity affirmative action employer. The company will prioritise employment of Women; Youth; People with disabilities and those that will help improve its Employment Equity profile.

Applications must be sent via link... <https://share.hsforms.com/1hQo4ZuVsRIWanwy1vPJOfw469tl>

ENQUIRIES ONLY

CONTACT PERSON: Briggett Mavuso

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