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WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

**EPWP OMBUDSMAN AMBASSADOR
SHORT-TERM CONTRACT**

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.

DISCLAIMER

- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgement of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.



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EPWP - OMBUDSMAN AMBASSADOR SHORT TERM CONTRACT POSITIONS

The City of Johannesburg (CoJ), Office of the Ombudsman Department has the following short-term contract opportunities for a period NOT exceeding twelve (12) months.

<u>Department:</u>	Office of the Executive Mayor
<u>Branch:</u>	Office of the Ombudsman
<u>Designation:</u>	EPWP- Ombudsman Ambassador
<u>Remuneration:</u>	R4800 / R6800 / R8200 pm (monthly stipend)
<u>Location:</u>	Sappi Building 2 nd & 3 rd Floor East Wing, 48 Ameshoff, Braamfontein

Appointment Requirements:

- Grade 12/ Matric Certificate;
- National Diploma / Degree Human Sciences, Administration, Law, or Commercial discipline would be an advantage
- Ability to communicate in English and in African Languages
- Locality (youth residing in the region will be preferred)
- Social Media / Journalism/ Communication / Media / Digital qualification will be preferred

Key Learning Areas:

- Customer Service;
- Customer Education and outreach and Complaints Registrations.
- Communication.

Leading Competencies:

- Accountability;
- Efficient;
- Participation and Empowerment.
- Work independently and under pressure.

Core Competencies:

- Customer and Service Delivery oriented;
- Ethics,
- CoJ Values,
- Integrity and Professionalism Impact and Influence and Confidentiality.



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Please take note that only online applications will be considered. Please apply by using the following link below:

<https://share-eu1.hsforms.com/1p5SI0gcxSjnz9od3RXvFCwew554>

APPLY ONLINE VIA: www.joburg.org.za

ENQUIRIES ONLY:

Contact Person: Semakaleng Kekana
Tel No.: (011) 288 2800

CLOSING DATE: FRIDAY, 17 MARCH 2023

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.