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## **EPWP: STUDENT INTERNSHIP POSITION** **GROUP FORENSIC & INVESTIGATION SERVICES**

An internship programme is an intervention by the City of Johannesburg to address the growing demand by a tertiary institution for students to undergo on-the-job exposure, as a pre-requisite to acquire an academic qualification or as a requirement after the acquisition of academic qualification to obtain experiential training. The City is committed to providing work-based training for students.

- This Vacancy is open to all qualifying **STUDENTS** in the Johannesburg Community for a period **not exceeding 24 months**
- Interested applicants are invited to apply for the positions listed in the circular.
- Complete the online job application form and attach all relevant documents (Certified Qualification/s, ID, and CV).
- The City of Johannesburg reserves the right not to make an appointment.
- Appointments will be made in accordance with the COJ Employment Equity policy and People with disabilities are encouraged to apply.
- The City of Johannesburg is an equal opportunity employer.

### **WHERE TO APPLY**

[https://www.joburg.org.za/work\\_/Pages/Work%20in%20Joburg/Vacancies/2021%20Internships/2021-Internships.aspx](https://www.joburg.org.za/work_/Pages/Work%20in%20Joburg/Vacancies/2021%20Internships/2021-Internships.aspx)

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted: Credit Record, CV validation and Employment record verification, Criminal check, and Identity validation.



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The City of Johannesburg (CoJ), Group Forensic & Investigation Services department has the following Internship opportunities available for a period **NOT** exceeding twenty-four (24) months

**DEPARTMENT:**

Group Forensic & Investigation Services

**BRANCH:**

Strategic Stakeholder Management

**DESIGNATION:**

EPWP: Internship: Multimedia Officer

**REMUNERATION:**

(Qualification completed with min 360 credits):

R9 043.21 pm (Basic Salary, no benefits)

**LOCATION:**

East Wing, 48 Ameshoff Street, Braamfontein

**MINIMUM REQUIREMENTS:**

- Grade 12 plus a Tertiary qualification in Communication / Public Relations or equivalent qualification registered at NQF level 6.
- No experience required.
- Only City of Joburg residents will be considered.

**PRIMARY FUNCTION:**

To provide to the Strategic Stakeholder Management unit.

**KEY PERFORMANCE AREAS:**

- Multimedia function;
- General support function;

**LEADING COMPETENCIES:**

- Computer literacy (MS Office applications) and email.

**CORE COMPETENCIES:**

- Language proficiency (reading and writing) in English and excellent written, verbal and listening communication skills;
- Problem analysis and problem-solving;



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**ENQUIRIES ONLY:**

Contact Person: Puleng Kgabane  
Tel No: (011) 407 6562

**Please take note that only online applications will be considered. Please apply by using the following link below:**

[https://share-eu1.hsforms.com/1\\_ZumCSrtR4iYrmFfl8TUBgew554](https://share-eu1.hsforms.com/1_ZumCSrtR4iYrmFfl8TUBgew554)

APPLY ONLINE VIA WEBSITE: [www.joburg.org.za](http://www.joburg.org.za)

**CLOSING DATE: TUESDAY, 22 NOVEMBER 2022**

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