

## COMMUNITY DEVELOPMENT

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### AMENDMENT OF TARIFF OF CHARGES FOR 2023/24:

**LIBRARY AND INFORMATION SERVICES;  
ARTS, CULTURE AND HERITAGE SERVICES;  
SPORTS FACILITIES, RECREATION  
CENTRES AND SWIMMING POOLS.**

#### 1. STRATEGIC THRUST

Improving and strengthening the city's financial position.

#### 2. OBJECTIVE

To obtain approval for the amendment of Tariff of Charges for Community Development: Library and Information Services; Museums, Arts, Culture and Heritage Services and Sports Facilities, Recreation Centres and Swimming Pools for the 2023/24 financial year.

#### 3. BACKGROUND

During the 2022/23 financial year, Community Development Finance together with Sport and Recreation; Arts, Culture and Heritage and Library Information Services undertook the exercise to review the current tariffs and standardise certain tariffs across all directorates while implementing uniformity in the hiring of its facilities. Where tariffs remained unchanged, the parameters for the increases for the next three financial years from 2023/24 to 2025/26 of 5.30%, 4.90% and 4.70% respectively have been applied.

#### 4. HIRING OF COMMUNITY DEVELOPMENT FACILITIES

The general conditions of hire and the booking procedures have been applied to all Community Development facilities. To increase access to all facilities, free utilization of facilities in line with programmes is included in the tariff structure.

A "user pay policy" is implemented where facilities are in reasonable condition. Tariffs vary from region to region as well as directorates. Blanket uniformity in the tariff structures cannot be achieved across the City of Johannesburg, due to differences in the socio-economic groups serviced, different target markets, accessibility of services, size of facilities, previous imbalances and the facility status.

The City of Johannesburg internal departments who wish to utilize any of the Community Development facilities are required to pay the full hire fee for the use of the facilities and follow the general conditions of hire. All requests must be made in writing by the head of the department on the official letterhead. An inter-department charge will be raised via journal for the charges.

Clients who wish to secure a booking in the current financial year for the next financial year will be charged the current financial year tariff, however, the booking fees including refundable deposit will need to be settled in full in the current financial year.

New Groups making use of facilities will get the first two months free and thereafter will be required to pay the normal tariff. Group rental contracts are required to be signed.

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### 4.1 General Conditions for reduced fees:

#### 4.1.1 50 % Discount:

A 50% discount will apply in respect of bookings made by the following groups/organizations. All users and venue hirers will sign a venue hire contract stipulating the terms and conditions.

- Educational and learning institutions including early childhood development;
- Persons with disabilities (PWDs);
- Registered Political parties and Structures of Civil Society;
- Registered Non-Governmental Organisations;
- Registered Non-Profit Organisations;
- Registered Non-Profit Companies;

An official letterhead with the company name and registration number must accompany all applications for a 50% discount as well as a copy of the registration.

#### 4.1.2 Free usage

- a) Free usage of facilities during the off-peak periods (8:00 till 13:00) is introduced in the tariff structure to encourage unemployed youth and senior citizens to make use of City facilities in a structured fashion;
- b) Development Groups: Group that is initiated by the Directorates or in partnership with an NGO or other stakeholders;
- c) Memorial Services of Council Employees and Councillors on the recommendation of the relevant Executive Head of Department (employees) and Speaker of Council (councillors);
- d) Community Forum Meetings (e.g. CPF). A letter from Ward Governance with details of the event is required. This excludes political party events;
- e) Priority codes that have signed an agreement with the directorate.

All users interested in hiring any of the Community Development facilities regardless of whether they qualify for free usage or a discount are required to fill in all relevant venue hire contracts.

#### In respect of the above the following conditions will apply:

- Responsibilities in cases of damage or breakages and cleaning will be borne by the responsible person in the department or organization using the facility;
- Where free usage is applicable, a usage contract should be completed;
- The Culture and Recreation by-laws should be strictly adhered to;
- This tariff report allows the Executive Director: Community Development to waive tariffs for specially designated groups and sub-delegate this function to Director: Sport and Recreation, Arts, Culture and Heritage and Library Information Services should the need arise.



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- The tariff schedule should be read in conjunction with the main report;
- Facilities are hired voetstoots.

### 4.1.3 GENERAL RULES

- The duration of a full hire period is equal to 8 hours;
- Usage of a venue for up to 4 hours is 50% of the tariff;
- Hire of a venue is related to the space and not according to the type of function. It is informed by the venue and period of use;
- Set-up and Break-up tariffs: First 2 hours will be no charge, 2 to 4 hours is 50% of the tariff and 5 hours and more the full tariff will apply;
- Kitchen usage is free of charge, except where a separate fee is stated;
- The waiving of tariffs does not necessarily imply the waiving of the deposit. This is in terms of managing risk. The responsible directors have the discretionary power to increase the amount of refundable deposit depending on the risk of the function/event.
- Refundable deposit is charged according to the risk of the function. High risk is equal to 100% of facility hire. Medium risk is equal to 50% of facility hire. Low risk is equal to 25% of facility hire. Risk will be determined by the facility manager based on the function;
- Hourly / session rates are proportionate to the hall hire fee.

## 5. LIBRARIES AND INFORMATION SERVICES

### 5.1 Charges in General

In terms of the Policy on the Management of Resources and Facilities of Library and Information Services as approved by Council, Library and Information Services (LIS) provides free basic library services to all who work, study and live (residents) in the City of Johannesburg as well as free access to electronic services to all, to increase access to library resources/information.

Charges are raised for value-added services that address the needs of only a limited number of users (e.g. borrowing audio-visual material, orchestral music, bulk vocal scores) or for customized information packages and literacy services to small businesses. Other charges in the schedule relate to compensation for the abuse of privileges, loss or damage to library resources, hiring of auditoriums or meeting rooms and photographing of library material or filming and photographing on library premises for commercial gain.

Although LIS follows the budget parameters for the increases, the following methodology is applied as well:

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- Every financial year, LIS reviews tariffs and considers the input, comments, queries and suggestions from library users, community members and frontline staff at facilities.
- LIS compares charges with the tariffs of neighbouring municipalities/metropolitans and fees charged by the Post Office and other commercial shops for photocopying and printing, etcetera. The tariffs, therefore, for 2023/24 are based on the above considerations as well as the budget parameters which have been set at 5.30%, 4.90% and 4.70% for 2023/24, 2024/25 and 2025/26 financial years respectively.

### 5.2 Basic Services and Tariffs

Except for non-residents and visitors, access to basic services will remain free of charge.

Basic services include:

- Adult residents (including students and senior citizens) can borrow a maximum of four (4) books/single music scores;
- Children and young adults (teenagers) can borrow a maximum of three (3) books;
- Organisations, except for profit or commercial organisations can borrow up to a maximum of ten (10) books/single scores;
- Schools may receive block loans of between ten (10) and thirty (30) books per class;
- The homebound may receive twenty (20) books at a time;
- Old Age Homes and literacy organisations may receive book deposit loans according to need;
- As part of the LIS eLearning programme, electronic services membership is free and open to all citizens of and visitors to the City of Johannesburg.

### 5.3 Value-Added Tariffs

Annual user charges apply for the following value-added services:

- If a member (adults, senior citizens, students, children and young adults) wishes to borrow up to a maximum of two additional books/single music scores more than the prescribed maximum;
- If a member or organisation wishes to borrow items from the student collections or audio-visual items, orchestral music and bulk vocal scores. An additional handling fee per orchestral set and bulk vocal scores will be charged;
- Customized information packages, for example for researchers, and travel information packages are prepared on request for individuals. Previously charged at an hourly rate, this will be changed to a flat fee based on the level and depth of the information required. Two types of packages will be available, namely the Standard Research package, charged at R115.00 where a basic compilation of information is required and an Advanced Research package, charged at R346.00 for compilation of information from the specialist collections or which requires tracking information from multiple sources. The tariff excludes delivery costs which will be borne by the individual.



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- d. Literacy services for small businesses (less than twenty employees) requiring computer-based literacy services where charges are determined per learner and in terms of training hours needed by the learner to pass the relevant examinations. A sliding scale of charges in relation to the number and literacy level of enrolled learners per company is applicable.

### 5.4 Exclusion from increases

It is proposed that the increases of 5.30%, 4.90% and 4.70% for 2023/24; 2024/25 and 2025/26 financial years respectively not be applied to:

- a. Audio-visual items: Due to the technical obsolescence of some audio-visual equipment (e.g. tape cassette players, record players and video cassette players), Library and Information Services no longer purchases tape cassettes, records and videocassettes. Should any existing items of these formats be damaged or lost, they will be replaced with an equivalent item in a CD or DVD format or the cost thereof. Similarly, the replacement cost for audiobooks will be more than the stipulated recommended increases as audiobooks previously acquired on tape cassettes will be replaced with an equivalent item in a CD or DVD format or the cost thereof;
- b. Reference books: If the value of the reference items in the Johannesburg City Library Special Collections is greater than the proposed replacement cost for general reference items, it is recommended that the replacement tariff of these items be equivalent to the value of a replacement copy of that item.

### 5.5 Tariffs for facilities at Johannesburg City Library and Sandton Library

The facilities for public use available at the Johannesburg City and the Sandton Library are different from those available at other library facilities, e.g. auditoriums are available and not just activity rooms. The tariffs for these public-use facilities are therefore reflected separately in the Schedule of Charges.

It is proposed that the Library Information Services tariffs as reflected in "Annexures A & B" be implemented as of 01 July 2023.

## 6. SPORT, RECREATION AND SWIMMING POOLS

The tariffs for 2023/24 are based on the budget parameters which have been set at 5.30%, 4.90% and 4.70% for 2023/24, 2024/25 and 2025/26 financial years respectively. The general rules regarding the hiring of the facilities are outlined in paragraph 4 above. New Sport and Recreation facilities that would become operational during the 2023/24 financial year where no tariffs have been included would utilise tariffs for facilities that are similar in nature, and size and serve a similar demographic population.

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The tariff review process required the following amendments to be made to the sport and recreation tariffs apart from the budget parameters:

Recreation Centres				
Region B (Annexure C3)				
Ferndale Recreation Centre				
			2022/23	2023/24
<b>Main Hall</b>				
Hiring Fee + Kitchen	Per Day	Increase	1 971	2 687
Karate	Per Month	New	0	690
FDA Dance	Per Month	New	0	809
<b>Club House</b>				
Hiring fee	Per Day	New	0	320
<b>Courts</b>				
Hiring fee	Per Day	New	0	409
Berario Recreation Centre				
<b>Main Hall</b>				
Hiring fee + Kitchen No.7	Per Day	Increase	6 324	6 660
<b>Green Hall</b>				
Hiring fee + Kitchen No.19	Per Day	Increase	2 306	2 428
Kitchen No.7	Per Day	Remove	1 891	0
Kitchen No.19	Per Day	Remove	329	0
Modern Dancing	Per Month	Reduce	2 037	1 358
Roosevelt Park Recreation Centre				
Art	Per Month	Reduce	305	250
Belly Dancing	Per Month	Reduce	346	250
Bridge – Social	Per Month	Reduce	1 143	381
Pilates	Per Month	Reduce	552	276
Monday Bridge	Per Month	New	0	250
Rainbow Line Dance	Per Hour	New	0	92
Danie van Zyl Recreation Centre				
Main hall + Kitchen	Per Day	No Increase	4 084	4 084
Kitchen	Per Day	Remove	1 111	0
Saeed Foundation	Per Month	New	0	780
Virtuoso	Per Month	New	0	780
NGO commercial once-off	Per Month	New	0	600
NGO non-commercial	Per Month	New	0	150



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Blairgowrie Recreation Centre				
Rhythmic Gymnastics	Per Month	New	0	3 415
New Groups	Per Hour	New	0	55
Kitchen	Per Day	Remove	591	0
Parkhurst Recreation Centre				
Gymnastics	Per Month	Reduce	9 053	4 526
Spanish Dance	Per Month	Reduce	1 794	897
New groups	Per Hour	New	0	55
Windsor East				
Judo	Per Month	Remove	491	0
Kitchen	Per Day	Remove	400	0
Coronationville Recreation Centre				
Kitchen	Per Day	Remove	451	0
Region F (Annexure C3)				
Bertha Solomon Recreation Centre				
Hard Courts and 5 aside Courts	New	Per Hour	0	24
Flood Lights	New	Per Hour	0	32
Hofland Recreation Centre				
Hard Court	New	Per Hour	0	24
Soccer Field	Include in category c sports tariffs			
South Rand Rec Centre				
Gym Room	New	Per Day	0	313
Trampoline	Remove	Per Hour	44	0
Gymnasium Fee	Remove	Per Month	128	0
Angling	Remove	Per Hour	78	0
Pigeon Club	Remove	Per Season	1 719	0
Brixton Multipurpose Centre				
Sports Tournaments	Include in category c sports tariffs			
Flood Lights	Include in category c sports tariffs			
Soccer Games Casual	New	Per Game	0	456
Indoor Group Training	New	Per Month		739
Outside Court	New	Per Hour	0	24
Judo	New	Per Month	0	403
Alcoholics/Narcotics Anonymous	New	Per Month	0	251
Sports Event Indoor (amateur)	New	Per Event	0	4 704
Sports Event Indoor (professional)	New	Per Event	0	6 723

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Klipriviersberg				
Kitchen	New	Per Day	0	375
Cafeteria	New	Per Day	0	522
Storeroom	New	Per Month	0	322

**Swimming Pools**

The tariffs for swimming pools were amended according to the budget parameters.

- Children involved in a sport and recreation structured program at swimming pools will gain free access to all pools between 08:00 – 13:00 during the week, thereafter the normal tariff will be applicable;
- Swimming pools also make provision for small birthday parties, corporate team building functions, baptisms and hiring of the pools after hours in line with special terms and conditions.
- The tariffs for professional teaching and coaching will not be increased in the 2023/24 financial year as swimming pools will be closed to the public on Mondays.
- New swimming pools that will become operational in the 2023/24 financial year are Ivory Park Swimming Pool in Region A, Jabulani Swimming Pool in Region D and Drieziek Swimming Pool in Region G categorized as non-heated revenue pools.
- The following swimming pools will remain free to the public for the 2022/23 financial year:-

Region B	Region C	Region E	Region F
Roosevelt Park Verity Park Blairgowrie Kensington B Robin Hills Windsor East Windsor West Osche Square B	Davidsonville	East Bank	Moffat Park Hofland Park Robertsham

It is proposed that the Sport, Recreation and Swimming pool tariffs as reflected in “**Annexure C1 to C16**” be implemented as of 01 July 2023.

**7. ARTS, CULTURE AND HERITAGE**

The Directorate of Arts, Culture and Heritage manages amenities in the form of arts centers and museums that supply tangible and intangible services to the public for a charge. Charges are made for these diverse services in the form of entrance fees, hire of equipment and facilities, filming, supply of images of objects, postcards, posters, publications and other printed matters as well as photocopies.

The Arts, Culture and Heritage facilities are located primarily in Regions D, F and C. They are:

**Museums and Galleries**

The City of Johannesburg museums and galleries include Museum Africa, Johannesburg Art Gallery, Roodepoort Museum, Workers Museum; James Hall



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Museum of Transport; Credo Mutwa Cultural Village and Hall; Hector Pieterse Memorial and Museum; Kliptown Open Air Museum; June 16, 1976, Interpretation Centre and the Alexandra Heritage Centre.

### Arts and Culture

The arts and culture facilities include Mofolo Cultural Bowl; Mofolo Art Centre; Oppenheimer Tower; Uncle Tom's Community Centre and Bapedi Art Centre.

#### 7.1 Charges in General

A review of the tariffs was undertaken in the 2022/23 financial year taking into consideration several factors such as the locality of a facility, socio-economic conditions as well as the prevailing condition of the facilities. In several cases, the tariffs may have been kept unchanged or lowered depending on the above factors.

The tariffs for 2023/24 are based on the above considerations as well as the budget parameters which have been set at 5.30%, 4.90% and 4.70 0% for 2023/24, 2024/25 and 2025/26 financial years respectively. The tariff review process required the following amendments to be made to the arts, culture and heritage tariffs apart from the budget parameters:

Arts, Culture and Heritage (Annexure D)				
6 MUSEUM PUBLICATIONS, POSTERS & POSTCARDS FOR SALE				
6.1 Museum Africa				
			2022/23	2023/24
Catalogue of pictures, Africana Museum, 1973, 7 volumes		Increase	401	421
Catalogues of prints, Africana Museum, 1975, 2 volumes		Decrease	401	210
Africana Notes and News Index		Decrease	401	18
Africana Notes and News Back numbers		Decrease	401	51
Old Town, Newtown		Decrease	401	21

It is proposed that the Arts, Culture and Heritage tariff as reflected in "Annexure D" be implemented as of 01 July 2023.

#### 8. POLICY IMPLICATIONS

The proposed increase is in line with the City of Johannesburg's guiding principles on the determination of tariffs in that tariffs should be equitable and affordable.

#### 9. CONSTITUTIONAL AND LEGAL IMPLICATIONS

Section 74(3) of the Municipal System Act allows for the differentiation between different categories of users, debtors, service providers, services, service standards, geographical areas and other matters for tariff purposes as long as the differentiation does not amount to unfair discrimination;

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The City of Johannesburg is authorised in terms of Section 11(3) (i) and 75A (1) and (2) of the Local Government: Municipal Systems Act, 2000 read with Section 24 (2) (C) (ii) of the Local Government: Municipal Finance Management Act, 2003, to levy and amend tariffs of charges in respect of any function or service of the municipality. It should though be kept in mind that by virtue of Section 28 (6) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) once the new tariffs have been determined in respect of the 2021/22 Financial Year, it may not be further increased during that financial year, except when required in terms of a financial recovery plan as contemplated in the Act. For that reason, it is essential to ensure that the proposed increases comply with the budgeted needs of the Council in respect of the 2021/22 Financial Year.

### 10. FINANCIAL IMPLICATIONS

The tariffs for the Library and Information Services, Sport and Recreation as well as Arts, Culture and Heritage for 2023/24 must be increased by 5.30% vat inclusive, with a few motivated exceptions. Community Development Finance supports the amendments.

### 11. ECONOMIC IMPLICATIONS

Improving the socio-economic conditions of the communities within the City through sport, recreation, arts, culture, heritage and learning while increasing the income of the City through revenue collection by providing these services.

### 12. COMMUNICATIONS IMPLICATIONS

The relevant information regarding the amended tariffs will be communicated to all stakeholders in the manner prescribed by law.

### 13. OTHER DEPARTMENTS/BODIES CONSULTED

- Budget Office.
- Group Legal and Compliance Contracts
- Financial Compliance
- Users of the facilities

## IT IS RECOMMENDED

1. That, in terms of Sections 11(3)(i) and 75A(1) and (2) of the Local Government: Municipal Systems Act 2000, (Act 32 of 2000) as amended, read with Section 16(2) (c)(ii) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the City of Johannesburg declares its intention to amend with effect from 01 July 2023 its Tariff of Charges (Vat Inclusive) for;
  - Library and Information Services as set out in Annexures A and B;
  - Sports Facilities, Recreation Centres and Swimming Pools as set out in Annexure C1-C16;
  - Arts, Culture and Heritage Services as set out in Annexure D.




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2. That in terms of Section 22(b) (i) and (ii) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), a copy of the notice and documents be sent forthwith to the National and Provincial Treasury; MEC for local government; as well any other organ of state or municipality affected by the budget to solicit their views;
3. That the Executive Director: Finance in conjunction with the Director: of Legal and Compliance Group Legal and Contracts, in consultation with the Council's relevant Departments and all interested parties, report on the comments received in terms of paragraph 2 above with recommendations on the final draft of the Tariffs of Charges for approval;
4. That the Executive Director: Community Development be given authority to waive tariffs for specially designated groups for the 2023/24 financial year and be allowed to sub-delegate this authority to the Director of Library and Information Services; Director of Sport and Recreation and Director of Arts, Culture and Heritage should the need arise;
5. That the report is submitted to a relevant Section 79 Committee for noting.

Community Development  
(011 407 6715 / 6916)

SUPPORTED/~~NOT SUPPORTED~~

  
16/02/2023  
Nobuntu Mpendulo  
Director: Library Information Services  
Community Development

SUPPORTED/~~NOT SUPPORTED~~

  
20 FEBRUARY 2023  
Vuyisile Mshudulu  
Director: Art Culture & Heritage  
Community Development

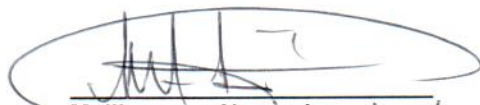
SUPPORTED/~~NOT SUPPORTED~~

  
17.02.2023  
Siyanda Mnu kwa  
Director: Sport and Recreation  
Community Development

LEGAL COMMENTS OBTAINED

  
21/02/2023  
Amohelang Makae  
Senior Legal Advisor  
Legal and Compliance

SUPPORTED/~~NOT SUPPORTED~~

  
22/02/2023  
Malibongwe Nxumalo  
Director: Finance  
Community Development

APPROVED/~~NOT APPROVED~~

  
23/2/2023  
Vincent Campbell  
Executive Director  
Community Development

NOTED

  
Cllr Lubabalo Magwentshu  
MMC: Community Development