

An exciting position at the Johannesburg Development Agency

The JDA is an agency of the City of Johannesburg which stimulates and supports area-based economic development initiatives throughout the Johannesburg metropolitan area in support of Joburg 2040. The JDA is a development manager of these initiatives and coordinates and manages the capital investment and other programmes involving both public and private sector stakeholders.

The following position is available for an achievement-oriented individual with initiative and a commitment to give substance to this vision.

The position is a permanent employment contract, and the JDA offers a market-related salary commensurate with qualifications and experience.

PROJECT MANAGER

SALARY PACKAGE: R635 799 – R953 698 TCTC (including benefits)

Purpose of Position: The successful candidate will manage a portfolio of developments, ensuring coordination of budgets, staff and operational management.

The required Project Manager (PM) will also ensure that goals and objectives of developments are accomplished within specified timeframes, utilising resources, and to agreed performance levels, as well as according to JDA business goals and objectives. The candidate is to assume full responsibility for the following aspects of the development: Feasibility studies and detailed investigations, design and structuring, planning, implementation and commissioning. To work exclusively for the JDA and will not be allowed to engage in activities which may constitute a conflict of interest.

Key Responsibilities:

As the driver of JDA developments, the Project Manager must deliver on the following and ensure the success of implemented development projects:

- Managing Project Coordinators
- Managing external consultant teams in the planning and construction phases of projects
- Managing and reconciling the budget(s) responsible for and producing monthly and quarterly financial reports
- Ensuring that the budget is spent within the financial year and anticipating any problems that may arise
- Initiating, designing, implementing and commissioning projects
- Securing engagement of a diverse range of stakeholders liaising with other municipal entities and departments as necessary
- Developing and managing the development marketing strategy
- Taking responsibility for procurement and contracting, including legal requirements such as B-BBEE and CIDB requirements and risks associated with development, including the performance of contractors and participation of stakeholders in Occupational Health and Safety.
- Reporting on EPWP and OHSAS as required
- Ensuring that all information on developments and projects is correct and reflects on the JDA's Development Information System
- To enhance the operational excellence of the JDA by pursuing best practices in all of the JDA's activities and initiatives.

Education and Experience:

- A degree/diploma in Civil Engineering / Built Environment or a relevant field.
- Experience in transportation engineering will be an advantage.
- Not less than five years' experience in construction, project management environment or both.
- Professional registration with any built environment Council will be an advantage - Experience managing diverse development projects, preferably in an urban setting.

Please email a detailed CV in MS Word format to: **PMrecruit@jda.org.za**.

Closing date: 02 Jul 2023

Correspondence will be with short-listed candidates only, and if you do not hear from us within 30 days of the closing date, please consider your application unsuccessful.

Johannesburg Development Agency is an equal-opportunity employer.