



Johannesburg Social Housing Company

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**14 June 2023**

## **INTERNAL AND EXTERNAL ADVERT**

The Johannesburg Social Housing Company SOC Limited (JOSHCO) mandate is to develop and manage affordable rental housing for the lower market as an integral part of efforts to eradicate the housing backlog of the City of Johannesburg. JOSHCO is a registered Social Housing Institution and is accredited by the Social Housing Regulatory Authority (SHRA).

**JOSHCO invites suitably qualified and experienced persons to apply for the following vacant position.**

**Position** : **Internal Audit Manager**  
**Employment Status** : **Permanent**  
**Department** : **Office of the CEO**

**Purpose of the Job:** To be responsible for the overall functioning of the Internal Audit Department so that the audit fulfils the purpose, role and responsibilities as established in the Audit Charter.

### **Responsibilities (but not limited to the following):**

- Develop and implement Internal Audit strategic and operational audit plans.
- Prepare, monitor and control the annual internal audit departmental budget.
- Ensure that Internal Audit strategic plans are aligned to the enterprise wide risk management plan.
- Develop and implement strategies/tools for Internal Audit.
- Ensure that there is adequate preparation for the external audit and the company has a system to identify and mitigate strategic and operational risk.
- Ensure that Internal Audit reviews that determine whether sufficient governance control exist and are being applied in the organization in line with the best practice.
- Ensure that the Internal Audit structure is aligned to the requirement of the business.
- Report to the Board of Directors, Audit Committee and Management on audit findings and recommendations so that they can determine the appropriate collective plan.

### **Minimum job Requirements, interested applicants must be in possession of:**

- Bachelor of Commerce (Hons.) or equivalent.
- Certificate in the Theory of Accounting.
- Certified Internal Audit (CIA) or Chartered Accountant.
- Member of SAICA.
- A minimum of 8 years internal auditing experience, of which 5 years should have been as Head of Internal Audit or equivalent.
- Knowledge of the MFMA; Treasury Regulations and Public Service Regulations; Internal Auditing Standards; the South African Auditing Standards.

- Knowledge and/or understanding of legislation and regulations relating to municipalities and systems (IDP and GDS).
- Strong commercial understanding -impact and credibility within all levels of the business and ability to deliver.
- **General Management Skills:** Communication, Advanced systems skills, Computer, Facilitation, Conflict Management, Relationship Management, Project Management, Ethical, General Management, Knowledge of policy and procedure development and implementation Data Analysis skills, Budgeting and Budget Management skills and Problem-solving skills.
- **Technical Knowledge and Skills:** Auditing, Statutory compliance, Accounting, Financial Management, Corporate Governance, Budgeting and, Monitoring and Evaluation.
- **Attributes:** Emotional Intelligence, Persuasion, Assertiveness, Interpersonal Skills, Attention to detail, Adaptability and flexibility, and Situational sensitivity.

**Application Procedure:**

Please take note that only online applications will be considered. Please apply by using the following link below, by either copying the link onto browser or click on the link:



[https://share-eu1.hsforms.com/1Eel1S1eVSLqJfbGX9Hho\\_Qew554](https://share-eu1.hsforms.com/1Eel1S1eVSLqJfbGX9Hho_Qew554)

JOSHCO is an equal opportunity and affirmative action employer, and all appointments will be made in accordance with the Company's Employment Equity Plan to promote its representivity (race, gender, and disability). Correspondence will only be limited to shortlisted candidates and applicants who have not been contacted within 6 weeks should consider their applications unsuccessful. JOSHCO reserves the right not to make an appointment.

**The Closing Date for Applications is 23 June 2023.**