





a world class African city

@CityofJoburgZA 

@CityofJohannesburg 

CityofJoburg 

WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

PERMANENT POSITION:
DIVISIONAL CHIEF

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.

DISCLAIMER

- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgement of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.



a world class African city

@CityofJoburgZA 

@CityofJohannesburg 

CityofJoburg 

DIVISIONAL CHIEF

<u>DEPARTMENT:</u>	Public Safety: Emergency Management Services (EMS)
<u>BRANCH:</u>	Pro-Active Services
<u>DESIGNATION:</u>	Divisional Chief
<u>REMUNERATION:</u>	R47 428,59 pm (basic salary, excluding benefits)
<u>LOCATION:</u>	Various Stations

Minimum Requirements:

- Grade 12/N3;
- Degree at NQF level 7 in Fire Technology/SAESI Higher Diploma/IFE Level 4 Certificate;
- Qualification in Project Management;
- Valid Code B Driver's License;
- 6 - 8 years' experience at middle management level within Fire Safety.

Primary Function:

Manage, oversee, and ensure that effective and efficient Fire Safety as per statutory requirements is provided within the City and manage and oversee all the processes incorporated into daily inspections as part of mitigation.

Key Performance Areas:

- Manage, oversee and provide guidance in terms of fire protection plans for buildings, flammable liquid installations, and any other structures and events plans, including rational designs for all above;
- Oversee and ensure that inspections are done;
- Ensure that all administrative matters are dealt with;
- Assist and advise with the management of large-scale incidents;
- Ensure that all aspects relating to the presentation of all events meet requirements required by EMS standards, relevant legislation, and by-laws;
- Manage staff within the unit;
- Manage the budget and assets of the Section.

Leading Competencies:

- Strategic management;
- Project management;
- People, Stakeholder, and Conflict management;
- Business acumen;
- Fairness and transparency;
- Assertive and accurate intellectual capacity;
- Intermediate Computer literacy including MS Office Applications;
- High level of confidentiality and organisational skills;
- Time Management, working independently, under pressure, and the ability to prioritise.



a world class African city

@CityofJoburgZA 

@CityofJohannesburg 

CityofJoburg 

Core Competencies:

- Collaborative/Teamwork, Values and Integrity, Attention to detail, and quality focused;
- Customer and Service Delivery Management (Batho Pele) Ethics, Professionalism;
- Impact and Influence according to City's protocols, legislation, and standards.

“All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.”

Please take note that only online applications will be considered. Please apply by using the following link below:

<https://share-eu1.hsforms.com/17Xplh360QaywJqa-06TnjAew554>

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

ENQUIRIES ONLY:

Contact Person: Shumani Maano

Tel No: (011) 222 8085

CLOSING DATE: TUESDAY, 31 JANUARY 2023

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.

In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation and
- Employment record verification,
- Criminal check, and
- Identity validation.